

Professional Development

1987

PROFESSIONAL DEVELOPMENT

Undertaken by Don Pugh, 1987

DATE	TITLE	DESCRIPTION	TRAINER ORGANIZATION	LENGTH	RATIONALE
February, 1987	Metaplan Techniques for Group Facilitation and Project Management.	This three day management seminar, funded by the Priority Schools Programme, provided visualisation techniques to enhance the effectiveness of the group planning process.	Group Elements, Perth holds the franchise for Metaplan.	Three full days.	Refresher course and an expansion of techniques for group facilitation processes.
16 February, 1987.	Enhancement of Self Concept.	This seminar examined techniques such as guided recall, visualisation and relaxation which may be used to improve self-concept.	Silva Inc.	4 hours.	Techniques useful for teachers in building student self-esteem.
March to April.	Teaching Reading.	This series of workshops focused on techniques for helping students read effectively in the content areas.	Reading Advisory Staff, North East Regional Office.	3 hours x four weeks.	To improve knowledge of teaching the reading process as one means of teacher support.
16 March, 1987.	How To Run Effective Meetings.	Techniques covered included group roles, facilitation processes, agenda preparation etc.	Australian Institute of Management.	8 hours.	To look at processes in preparation for running a workshop on effective meetings.

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April, 1987.	Peer Counseling Processes.	This workshop focused on processes for establishing a peer counselling programme for high school students.	Don Sanders, Wanneroo High School.	20 hours including a school visit.	Useful as a method for developing supportive, caring schools.
April, 1987.	Public Speaking.	The seminar provided exposure to methods to improve one's ability as a public speaker.	Australian Institute of Management.	8 hours.	To review public speaking techniques.
May to July, 1987.	Role Play.	These workshops thoroughly examined and practiced the use of role play as a valuable technique in group facilitation.	Wasley Centre.	Ten, 3 hour seminar workshops over a period of ten weeks.	To add role play as a practical alternative process to use in group facilitation.
July 16 & 17.	Self-Concept 'Time Out' Weekend conference.	This Priority Schools funded conference in York provided a series of guest speakers who focused on strategies for building student self-concept.	Priority Schools Programme - Denis Lawrence, Lou Thompson, Peter Renshaw, Janet Hattie.	2 days. 9 a.m. to 9 p.m. 9 a.m. to 3 p.m.	To obtain additional models to support teachers to enhance self-concept.

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July 22, 23, 24.	Using the Statistical Package for the Social Sciences (SPSS).	Hands on experience was given in writing SPSS computer programmes.	Curtin University, Computing Department.	16 hours.	Provide support for teachers through analysis of school survey results.
July 28, 29.	Intermediate Counselling Skills.	The course reviewed a range of problem solving processes and active listening strategies useful for supporting people who are experiencing problems.	Community Services Training Centre.	16 hours.	To obtain additional counselling techniques to support running Teacher and Parent Effectiveness Training Courses.
September 9, 10, 11, 12, 13.	Silva Method of Mind Control.	This workshop practiced methods of mind control useful for motivation as taught by Jose Silva (Cost \$400).	Silva Inc.	3 nights. 6 to 10 p.m. 2 days. 2 days. 9 a.m. to 10 p.m.	To obtain strategies related to motivation and problem solving.
October 16, 1987.	Self-Concept Seminar.	This workshop was a follow-up on the 2 day self-concept weekend.	Priority Schools Programme, Head Office, Education Department.	8 hours.	Integration of materials presented at the self-concept weekend.

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October 21, 1987.	Feedback.	This workshop reviewed the purposes and processes for feedback.	Community Services Training Centre.	8 hours.	Used to produce a brochure for parents on "Using Feedback To Help Your Child in School."
December 2, 1987.	Time Management.	This seminar looked at structuring and using a time management diary.	Dr Phil Deschamp and Brian Allen (Cost \$300).	8 hours.	To gain time management skills.
February to December, 1987.	Monthly Professional Development.	These sessions have included workshops on facilitation, communications, curriculum, meeting procedure, goal setting, stages of innovation etc.	Professional Development Committee, District Education Office.	3 hours, monthly.	Scheduled Professional Development.
February to December, 1987.	Monthly Professional Development.	Topics include meeting procedures, self-concept processes, P.S.P. processes for situational analysis, and project development, implementation and evaluation.	Priority Schools Programme, Head Office, Education Department.	3 hours monthly.	Scheduled Professional Development.